

**BOARD OF DIRECTORS MEETING MINUTES  
MONDAY JUNE 22, 2015**

**Next Regular Board Meeting:** July 22, 2015 at 5:00PM

**Attending:** Patricia Cicero, Jane Carlson, Dan Lynch, Suzanne Wade, Joe Zakovec

**Absent:** Eric Compas, Jim Kerler, Tabby Davis, Dave Hoffman

**Guest:** Patty Lynch

**Call to Order:** Board President Jane Carlson called the meeting to order at 5:05 PM

**Introductions:** None

**Approval of May 27, 2015 Minutes:** Dan moved to approve minute as edited by Jane and Suzanne. Suzanne second. Motion carried.

**Announcements:** Suzanne mentioned that volunteers are needed at the Farm Technology Days for Dane County August 25<sup>th</sup> thru August 27<sup>th</sup> to operate a booth. She is going to send an e-mail to stream monitors and members to see if we can find enough volunteers. Jane reported that Madison Metropolitan Sewerage District wants all parties to continue the Yarhara WINS pilot program in funding for year 4.

**Treasurer's Report:** Patty noted that the report is as of May 31, 2015. Total unrestricted balance is \$3,887 and the total restricted funds are \$35,233. There are some concerns with the low unrestricted balance related to Nancy's hours and the fall newsletter. We may need to formally amend our budget and can discuss this at our next meeting. Patricia moved to approve the Treasurer's report, Joe seconded. Motion carried.

**Membership Report:** Board members were asked to contact 12 to 15 people that were past members that have not renewed their membership. A few members have sent in their membership dues and donations. Board members, continue to work on your list if you have not contacted your people.

**Stream Monitoring Report:** No report from Nancy. Jane is working on the price sheet for training and equipment so if an organization wants Nancy to help them she knows what to charge them. Suzanne has drafted some guidelines for Nancy to help decide which activities are well within our mission and approvable and which are not. Suzanne will resend the document to the board for review.

**Chapter Liaison Reports:** FBCW; no report from Jane. MRA; no report from Jim. JCWA; Patricia mentioned that Peter Hartz is helping at a monitoring site on the Johnson Creek.

**Old Business:**

**Community Shares:** Will talk about the GAAP review/proposal later in meeting. People from Community Shares will help the Coalition with social media sites so we receive more advertising.

**Fundraising:** No report other than in Membership Report above.

**Board Member Recruiting:** Patricia has contacted Eve Swenson about becoming a Board Member. She is currently a stream monitor and hopes to attend the July Board Meeting.

**Rock River Recovery Update:** Suzanne mentioned that a fall forum will take place somewhere in the basin, more details to follow. A quarterly meeting is scheduled in late July.

**IRS Correspondence:** Dan reported that a certified letter was sent to the IRS Service on June 16, 2015 explaining the situation. The IRS had set June 22, 2015 as the deadline. It appears the Roxanne had sent in the proper information.

**October Newsletter:** Suzanne reported it is budget dependent at this time.

**New Business:**

**Community Shares:** Suzanne found an accounting firm that is willing to do the GAAP review; this is required to be a member of Community Shares. The accounting firm is Johnson and Block located in Madison. The person that will do the review is Jan Froelich, a CPA with the firm. The proposal is not to exceed \$1500.00 and to have the work completed by August 1, 2015. Motion to accept this proposal made by Joe and seconded by Dan, the motion carried.

**FOYRH Contract:** This is the Yahara River Fest Days that is held in Deforest and is scheduled for September 12, 2015. Jane submitted a proposal for Nancy to help with this festival but they rejected the proposal. Jane will revise the proposal and re-submit. Suzanne made a motion seconded by Patricia to allow Jane to revise the proposal. Motion carried.

**TCRCD and ELI Webinars:** TCRCD has been dissolved and Wisconsin Water Star Program has been suspended indefinitely due to lack of funding. The ELI Webinars are in July.

**Paddle and Probe Update:** Suzanne reviewed a logo suggestion from UW-Whitewater and graphic designer Glenn Fuller is working on alternative logos.

**Newsletter Update:** Discussed the July Newsletter. Jane will contact FBCW and FOYRH for articles/announcements. Patricia will thank Kris Stepenuck and contact Nancy for photos and captions.

**Adjourn:** Motion to adjourn at 6:28 pm by Suzanne, seconded by Patricia. Motion carried.