

**Board of Directors Meeting Minutes
Wednesday, February 24th, 2016**

Next Regular Board Meeting: February 24th, 2016

Attending this meeting: Jane Carlson, Patricia Cicero, Joe Zakovec, Suzanne Wade, Dave Hoffman, Tabby Davis

Absent: Eric Compas, Dan Lynch, Jim Kerler

Others Present: RRC Administrative Assistant, Ingrid West

President Jane Carlson called meeting to order at 5:16 PM.

1. Introductions:

Introduction of RRC's new administrative assistant, Ingrid West.

2. Approval of 1/27/16 Minutes:

Patricia moved to approve 1/27/16 minutes; Joe seconded; motion carried.

3. Announcements: None.

4. Treasurer's Report:

Dave motioned to approve Treasurer's report; Tabby seconded; motion carried.

Suzanne brought up the need to take her name off the credit card and put the new treasurer and Ingrid on it for administrative costs.

Suzanne moved to allow up to \$250 in expenses without board authorization for administrative assistant; seconded by Jim; motion carried.

5. Membership Report:

Suzanne reported the differences between memberships this year vs last.

To date our memberships are: 40 Individual, 45 Family 9 Student 14 Municipalities 19 Affiliate, and 3 Corporate.

6. Stream Monitoring Report:

a. Nancy is requesting reimbursement for time keeping software. Board agreed with Nancy's comments regarding this software.

Patricia motioned to reimburse Nancy for software from last year and keep paying until board or Nancy deems software not useful; Suzanne seconded; motion carried.

b. Yahara WIN's citizen monitoring event in Fitchburg on March 5th.

Nancy wondered if anyone else would be there. Suzanne will go.

7. Chapter Liaison:

Maunesha River Alliance (Jim): Nothing to report. Jim will follow up with them.

Johnson Creek Watershed Alliance (Patricia): Nothing to report.

Friends of Badfish Creek Watershed: Ingrid went to their meeting last night. They've been working on a kiosk installations and wondering if RRC would want any materials displayed in the kiosks. The board confirmed that we would want to display some materials.

Friends of Turtle Creek (Dave): Nothing to report.

OLD BUSINESS

8. Brief Updates:

A. Community Shares: Suzanne shared more info on Community Shares changes. We should expect to see about \$500 from private campaign and \$1700 expected from all donations. GAAP review will be around \$1750 (state government requirement). Our expected loss for the year will be about \$300 due to GAAP review. In 2017 we should see a profit from joining Community Shares.

Big Share: power hour times discussed, where we will all donate during one hour. Every group has a chance to win a power hour bonus which would double the amount donated. Suzanne included a \$200 matching grant for that power hour.

B. Fundraising- Notes from Fundraising 101 Seminar:

Nancy attended this seminar and Patricia sent her notes to board via email on Feb 4th. Patricia proposed making a committee to review notes and come up with good options to fundraising.

C. Board Member Recruiting: Jane's contact fell through. Patricia will contact Andy Selle.

D. Financial Assistant Hiring: For now, Patty Lynch will continue as the financial asst.

9. Rock River Recovery

Suzanne and Patricia will plan on attending this event on March 2nd. The meeting will focus on TMDL implementation updates

10. Testing the Waters:

UW-Whitewater might fund one of their students. Suzanne received a \$250 donation from Rutabaga. Still looking for \$3000 to complete fundraising efforts.

Board gave Suzanne a list of potential corporate donors.

a. Hiring Logistic Coordinator for TTW:

There's funding available to hire a coordinator for 120 hours. The logistics coordinator will work from mid-march through mid-may where they will help with registration, transportation, community daily programs, and all other details associated with TTW. They will be expected 10-12+ hour days during the event. Patricia motioned to accept this job description and send out to public; Joe seconded; motion carried.

TTW committee addressed fees for public. They are as follows: paddling fees are \$10/day for members with \$25 max family fee and \$30/day for non-members with \$50 max family fee; community events will \$5 with no charge for kick-off in Mayville.

Two new position descriptions- paddler, and community event programmer. Motion to allow these PD's by Patricia; second Dave; motion carried.

11. Documentation of e-mail votes:

None to report.

NEW BUSINESS

12. River Network Membership:

RRC are always a member. Budgeted for \$150 for renewal of membership. This year they asked for \$250.

13. Annual Meeting Date:

Planned for Wed. May 25th.

14. Retreat Planning: Tabled until next meeting.