

**Board of Directors Meeting Minutes  
Wednesday, August 24<sup>th</sup>, 2016**

**Next Regular Board Meeting:** Wednesday, September 28<sup>th</sup>, 2016- Jefferson UW-EX Jefferson Office.

**Attending this meeting:** Jane Carlson, Patricia Cicero, Joe Zakovec, Dave Hoffman, Andy Selle, Eric Compas, Carl Korfmacher

**Absent:** Karl Brandstaetter, Lindsey Schreiner

**Others Present:** Tara Callis, Suzanne Wade

**1. Introductions:**

The board went around the room to introduce the new Administrative Assistant, Tara Callis.

**2. Approval of 5/25/16 minutes and 7/27/16 minutes:**

Patricia moved to approve the 7/27/16 minutes; seconded by Carl; motion carried.

**3. Announcements:**

"Brew with a View" will be held at Lake Mills- Korth Co. Park on 8/25/16 from 5:00 – 8:00 pm and is a fundraising event for the Jefferson Co. Park system. Beaver Dam Lake Association held their Paddle Festival that Jane attended and taught others how to canoe. This event could warrant a brief newsletter article. The BDLA is interested in citizen monitoring and water quality improvements.

**4. Treasurer's Report:**

Patricia reported our YTD restricted funds are \$20,374.00 and total unrestricted YTD funds \$5,976.00. A GAP Review for Community Shares was just completed which cost roughly \$1,700.00. Carl mentioned he is familiar with QuickBooks.

Joe moved to accept the treasurer's report; Dave seconded; motion carried.

**5. Membership Update:**

Tabled until next month.

**6. Stream Monitoring Report and Confluence Planning:**

Patricia and Nancy got in touch with the DNR about Nancy's grades for the streams to determine if a grant amendment is required. Questions on budget and getting Nancy additional hours. Dave H. attended last confluence planning committee meeting and reported most planning is complete. If the board could offer suggestions on food or caterers please send them to Nancy. Eric brought up sending another reminder email for the monitors.

Carl moved to use \$1275 to supply Nancy with extra work hours to help with confluence planning and Rock R. basin data mapping; seconded by Eric; motion carried.

**7. Chapter Liaison:**

Maunasha River Alliance: Nothing to report.

Johnson Creek Watershed: Nothing to report.

Friends of Badfish Creek Watershed: Nothing to report.

Eric and Carl will be contacting these groups for newsletter articles.

**OLD BUSINESS**

**8. Testing the Waters: A Paddle and Probe Adventure Recap:**

Suzanne reported there were 30,000 data points collected, 56 phosphorus samples taken, 10 outreach meetings, and 429 students reached with 7 different schools. Total income

(restricted/unrestricted) of TTW was \$20,282 of which the anticipated amount going towards RRC budget is \$3,500.00. Once this figure is confirmed the board will decide where to allocate funds.

There is still a need review data, which Eric said he can but would also like the help of a “water quality specialist” or someone along similar lines. Discussion on how to continue to utilize the probes for future events, lending them to other groups, or have another less extensive TTW next year. Suzanne will continue to work on the final report.

## **9. Brief Updates**

a. Rock River Recovery (TMDL Implementation): Andy attended last meeting and reported they mostly talked about their game plan and where the group stands right now. Still getting ducks in a row and plan on getting Rock River groups casually involved like RRC and the Rock R. Stormwater Group.

b. Rock River Stormwater Group: Andy attended last meeting and reported they are looking at using UWW marketing group to help with branding, web site, etc. Andy previously sent information to Jane to possibly attend their next meeting October 21 in Janesville.

c. Community Shares: Suzanne reported our total YTD income is \$2,192.21 (\$900 from our share, \$1,292.20 from directed gifts, \$1022.00 from the Big Share, \$255.73 from the public campaign, and \$14.48 from other online gifts). Our annual expenses are \$250.00 for the membership and \$1,700.00 for the GAP review. We are required to give 25 hours of our time to Community Shares which Ken Wiesner will give around 12 for being on the finance committee and Jane will have up to ten hours with bringing CSW to Strand.

d. Fundraising: Board discussion on the retreat notes and focused on a variety fundraising options for RRC. Jane will put together a list of contacts for the board members to get in touch with like we’ve done in previous years; this could be done along with the November membership drive.

## **10. Board Retreat:**

Jane and Dave reported. Dave went over retreat items. Group talked more on having goals or strategic planning, which Andy touched on a bit more. Fort Atkinson is doing some similar brainstorming and looking to the future to guide their staff; using MATC and cost is \$1,500. River Alliance works with groups to develop this type of planning- but now there is no charge. This will become an agenda item for future topic.

## **11. Newsletter:**

Eric and Carl reviewed tasks for articles at latest by September 9th to Suzanne to the 15th in order to have it mailed and members hands before the confluence. Come up with some pre-editing guidelines for article authors to follow.

Articles for winter newsletter will be gathered by Andy and Jane. Deadline is January 6 to Suzanne.

**12. Next Phase of Actually Restorable Wetlands Project:** Tabled until next meeting.

**13. Water Words that Work potential training:** Tabled until next meeting.

**14. Technology Needs:** Brief discussion. Jane will continue to talk with her co-worker about fixing the Access database for now. Lori Compas uses “Sales Force” vs. Access at her work (Space Saver) and Eric will ask her for input. Suzanne and Ingrid will send summaries on what they see as needs.

## **NEW BUSINESS:**

**15. Membership Survey:** Dave will likely not have an article prepared for this upcoming newsletter.

**16. Arcadia Power:** Jane sent information to the board by e-mail and is looking for someone to review to see if it’s worth RRC pursuing.