

Board of Directors Meeting Minutes
Wednesday, July 26, 2017

Next Regular Board Meeting: Wednesday, August 23, 2017

Attending this meeting: Jane Carlson, Patricia Cicero, Bob Hansis, Andy Selle, Joe Zakovec

Absent: Eric Compas, Dave Hoffman, Carl Korfmacher

President, Joe Zakovec, called the meeting to order at 5:25.

1. Introductions: None

2. Approval of 6/28/17 Meeting Minutes:

Deferred until August.

3. Announcements:

Before the meeting call-to-order there was discussion about newsletter articles and asking WDNR for a contribution. Patricia said that several citizen monitors have reported low DO this season. Patricia followed up and monitored the Bark and Scuppernong and found low DO next to wetlands. Bob will check with Mike Sorge at WDNR to see if he'd like to contribute an article on this or other topic.

Patricia reported that she, Suzanne, and Marie spent time organizing the office and recycling many unnecessary items. There is more to do, and they plan to meet again around October.

Patricia reported that things are changing at UW-Ex, and Jefferson County will potentially reallocate our office space, and possibly our storage space, in the extension building. Patricia suggested all board members think about other options for office and storage space so we can discuss at the August meeting. Some nonprofits share office space, but the closest known examples are in Madison.

Patricia also said we are getting low on some sizes/colors of tee shirts and we may want to budget for more in 2018. She sold several tee shirts at the Confluence. We can encourage Nancy to bring them to training sessions, too.

4. Treasurer's Report:

Patricia distributed the May and June reports showing income and expenses. Memberships and donations are on track and we should meet our budget by year-end, based on the amounts received from July through December of 2016. The report does not show unrestricted funds but the finance committee will discuss how best to report this value in the future, Tara has been catching up after maternity leave and Patricia gave her a list of several items to move for next report. The second Testing the Waters grant report was signed by Joe and submitted, so \$2,500 should arrive from that. The Report Card grant report is drafted and Patricia brought a copy for Joe to sign tonight, which will result in a final \$2,374 payment. Patricia will ask Tara to initiate the financial review. Jane moved to accept the Treasurer's Report, seconded by Andy; motion carried.

5. Membership Update:

Patricia will ask Tara to prepare a report for next meeting, and will ask her to send a join-or-donate letter to the people who attended citizen monitoring trainings this year.

6. Stream Monitoring Report:

Patricia reported that Nancy is already over budget on mileage for the year. Nancy is also ahead on donations, which will help cover the estimated additional \$146 in mileage that is projected through year-end. The board discussed Nancy's remaining budgeted hours for 2017 (about 95 remaining of 450 budgeted) - Patricia will ask her to let us know how many hours will be required through end of 2017.

Nancy's budgets have historically been set based on estimated available income. The board would also like Nancy to have input on the 2018 RRC budget and mileage policy. Andy suggested this topic be added to the September meeting agenda since Nancy will attend. The budgeting process should start earlier than normal, in September, so we can provide the final budget to Community Shares of Wisconsin by December. Andy motioned to increase the mileage budget by \$146 and use extra monitoring program donations to cover it, seconded by Jane; motion carried

Nancy is working on getting the Riverkeeper speaker ready for the September meeting and asked board members to send any of our questions to Nancy in advance of that meeting.

Nancy had asked why the Monitoring Program Steering Committee was listed as a temporary committee in our Job Duties document. This is because it is not listed as a permanent committee in the bylaws, and perhaps it should be. The board should discuss this and other potential revisions to bylaws and personnel policies at a future meeting.

12. Brief Updates:

a. Rock River Recovery - Jane reported on her chat with Andy Morton of WDNR during a recent Dane County gathering. Andy would like the RRC to consider more formal involvement in Rock River Recovery. He said the RR Recovery report is being finalized. Jane told Andy that we would certainly like to be involved in monitoring, and we may be interested in being involved in more than that if funding and possibly staffing is available. Jane and Andy discussed that the UW-Extension basin educator positions will no longer be funded so there may be even more need for RRC to be involved in education and outreach. Possible funding sources were briefly discussed, as well as Jane's previous conversation with Mark Riedel of WDNR on these topics. Jane mentioned the RRC's interest in hiring an executive director if we can afford it. Andy held up the Fox/Wolf Watershed Alliance as an example of a nonprofit group that has an executive director and holds a major conference in the basin each year.

Patricia mentioned that several counties will not have their RR Recovery nine key element plans done until this winter. The phosphorus multidischarger variance (MDV) was discussed and counties may not get this money until 2019 - 2020, if WWTPs participate. Water quality trading was also discussed along with limitations to field-scale models. Some counties in the RR Basin, notably Jefferson, have a high percentage of nutrient management plans completed; this should be helpful for water quality trading and MDV practices.

b. RR Stormwater Group: Andy reported that there would be a meeting next month. There have been some great UWW Creative Marketing group outreach events including a Fort Atkinson fish tour to promote stormwater quality, and a Janesville event. Joe reported that Janesville and Beloit stormwater programs will be audited by WDNR this year.

c. Chapter News: nothing to report. Jane, Patricia, and Bob will ask chapters for reports as part of the next newsletter.

d. Fundraising: Nothing to report.

e. Community Shares of Wisconsin: Refer to Suzanne's recent email. Tara should send postcards and needs to get the financial review cost and get it started. Ken Wiesner is continuing to provide many of our required volunteer hours. It is still an outstanding item for us to determine how much we spend versus receive on CSW.

f. CRM Options and other IT related: nothing to report.

Adjournment around 6:30.