

**Board of Directors Meeting Minutes**  
**Wednesday, June 28, 2017**

**Next Regular Board Meeting:** Wednesday, July 27, 2017

**Attending this meeting:** Jane Carlson, Patricia Cicero, Joe Zakovec, Dave Hoffman, Andy Selle, Bob Hansis

**Absent:** Eric Compas, Carl Korfmacher

President Joe Zakovec called meeting to order at 5:15 PM

**1. Introductions:** none

**2. Approval of 5/24/17 Minutes:**

Motion from Patricia to approve meeting minutes; seconded by Jane; motion carried.

**3. Announcements:**

Dave discussed the Rock River Trail Initiative's Grand Opening on June 3. Great success, roughly 150 people in attendance. Jane shared about the Beaver Dam Paddle and having RRC represented there. No board members were able to help out, but possibly send an email to volunteers or members to see if they are willing.

**4. Treasurer's Report:**

Overall RRC's budget is very well on track for 2017. Restricted and unrestricted funds report was not available for this meeting. Dave moved to accept Treasurer's Report; seconded by Jane; motion carried.

**5. Membership Updates:**

Membership funds are up roughly \$900 compared to same time last year.

**6. Stream Monitoring Report:**

See Attachment 1 in minutes by Nancy Sheehan. Board discussed Nancy's thoughts on RRC and the Stream Monitoring Program (SMP) becoming an affiliate of Waterkeeper Alliance. Waterkeeper Alliance strengthens and grows a global network of grassroots leaders protecting everyone's right to clean water. They are the largest and fastest growing nonprofit solely focused on clean water and help to preserve and protect water by connecting local Waterkeeper Organizations and Affiliates worldwide.

Nancy would like to use the Waterkeeper application process as a catalyst to form a strategic plan and rebranding of the SMP. Andy sees two different focuses at hand that should be thought of separately- 1) RRC gaining strength by using Waterkeeper as a resource and 2) rebranding/remarketing the SMP. The board asked for information on cost. Will review in September.

**7. Position Descriptions and Committees:**

Jane reviewed the Committees of the Board of Directors and their job duties. Each board member is expected to participate in at least two committees that should meet at least twice per year. The committees are as follows: Executive Committee- Joe, Eric, Dave, and Patricia; Human Resources Committee- Joe, Dave, Patricia, and Andy; Finance Committee- Patricia, Carl, and Tara; Membership and

Nominating Committee- Jane and Andy; and Communications and Public Relations Committee- Eric, Tara, Nancy, and student board member.

Board discussed additional commitments for 2017 which included: winter newsletter editors will be Patricia and Dave; Jane to explore "starter" funding resources for and executive director and look for a student board member; Eric will look into more Customer Relations Management options to help with membership database; Dave will write several small grants for SMP equipment needs; Bob offered to help Dave with grants and help explore funding resources with Jane; Patricia will help clean out office; Carl will look into another potential board member; and Suzanne will continue to form and edit newsletters with help from Tara with mailing.

#### **8. September Newsletter:**

Jane and Bob are the editors and the deadline for article submissions are August 25<sup>th</sup>.

#### **OLD BUSINESS**

##### 9. Brief Updates:

a. Rock River Recovery: Andy continues to attend meetings. Reported that if funded they will study the effects of leaf debris in an urban setting and possibly have leaf management count towards phosphorus credits.

b. Chapter News: nothing to report.

c. Fundraising: Continued by Board. Dave will continue to work on small grants for SMP equipment needs.

d. Community Shares of Wisconsin: Patricia summarized Suzanne's notes: The Big Share brought in a total of \$2,680.46. Our total annual expenses for CSW are \$250 for annual dues and \$1,800 for a financial audit, or GAAP review. Total income this year from CSW is \$630.46.

e. CRM Options and other IT related issues: Tabled until Eric's return.

Adjourn at 7:20 PM

#### **-Attachment 1-**

Rock River Coalition ♦ 864 Collins Road ♦ Jefferson, WI 53549 ♦ (920) 650-0966  
info@rockrivercoalition.org ♦ <http://www.rockrivercoalition.org>

The Rock River Coalition is a 501(c)(3) organization that provides equal opportunity in employment and programming.

## Stream Monitoring Report- Nancy Sheehan 6/27/17

### *Cleaner Streams Together*

#### MAY-JUNE, 2017 UPDATES

##### I I. Volunteer Recruitment and Training

- II • Received 88 inquiries.
- III • Completed five training workshops (Waunakee, Cambridge, Oconomowoc, Clinton, Waupun).
- IV • Trained 56 prospective volunteers—RRC (exclusive of Waukesha Co.).
- V • Placed/trained 12 teams placed at stream sites in Dane, Dodge and Rock (*exclusive of teams placed by county coordinators*).
- VI • 2017 Stats → 156 volunteers compared to 2016 Status → 126 volunteers.

##### I II. Newsletter Articles

- II • Discussed article idea with UW Madison Water Resources Practicum students on Beaver Dam Study.

##### I III. Yahara WINS

- II • Met with WDNR Staff (Matt Rehwald, Lisa Helmuth, Tim Asplund, Zana Sijan, Ashley Beranek, Kvitrud, Mark Riedel, Ilana Haimes) and MMSD staff (Kathy Lake, Kris Huehne, Carol Mielke) to discuss next steps in uploading AMV nutrient results from MMSD lab to WDNR database.
- III • Working with Ilana Haimes to develop better system for organizing Yahara WINS project on WDNR database.
- IV • Continue making slow progress on Flow Study. *Image: volunteer team: Neal Gruber and Jim Thornberry with assistance from intern, Flora Hayes.*

##### I IV. Yahara WINS Synergies--Waubesa Wetlands Study Plan Technical Advisory Committee

- II • Discussed potential chloride monitoring project using WAV methods. Funding for this project would come from the City of Fitchburg. Project proposal would be needed.

##### I V. RRC Water Quality Report Card

- II • Met with volunteers, Michael Sweet and Jeffrey Wilson to continue with next steps. Intern, Flora Hayes, assisting with the reformatting of the data and creating summary “face” sheets so can update the ArcGIS map.

##### I VI. WDNR Database Training

- II • Held WDNR database training at UW Whitewater, June 27.

##### I VII. RRC stream monitoring program steering committee

- II • Held steering committee meeting on June 7 in Dane County Fen Oak Bldg.
- III • Still holding retreat date scheduled for October 28<sup>th</sup>
- IV • Initiated info sharing about Waterkeeper Affiliate program